

## BARCOMBE PARISH COUNCIL

### **Minutes of a meeting of the Planning and Community Services Committee held at the Sports Pavilion, Barcombe on Thursday 6<sup>th</sup> March 2008 at 7.00 p.m.**

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**511. Present:** Councillors C M Arbenz, J O Cornwell, D J Lloyd, A J MacGillivray, D Skan and R Williams. Cllr R Hepple was also in attendance.

**512. Apologies for absence:** received from Cllr N C Lear

**513. Confirmation of the Minutes of the last Meeting:** The Minutes of the last meeting held on 10<sup>th</sup> January 2008 had been approved at the Council Meeting on 22<sup>nd</sup> January 2008.

**514. Declarations of Interest:** Cllr A J MacGillivray declared a personal interest in minute 517. In respect of minute 518, Cllr J O Cornwell declared a prejudicial interest and Cllr D Skan a personal interest.

**515. Urgent Business Pursuant to Standing Order No.16:** Cllr A J MacGillivray referred to Lewes DC planning application LW/08/0209 for Springles Barn in Hamsey parish. The Clerk was asked to obtain copies so these could be reviewed by the Planning Applications Sub-Committee.

**516. Barcombe School radio mast:** The Clerk reported on advice received from an officer at Lewes District Council's Environmental Health Department. He recommended seeking assurances that certain safety aspects had been considered. The Clerk has asked the Governors for their comments but as yet no reply has been received. The Clerk was asked to pursue.

**517. Community School Governor:** The Clerk has written as instructed in minute 466(iii)(b) asking the Governors if the new community governor could be co-opted onto one of the Parish Council's committees to aid the flow of information. The Chair of the Governors had written to give the name of Sheila Holden. After a discussion it was agreed that the best approach would be for the community governor to be invited to any committee or parish council meeting where school issues were on the agenda; the community governor could also ask to come to any such meetings which she thought was relevant. It was agreed the Clerk should write to the Governors and Mrs Holden on this basis and explain to her the structure and roles of the Parish Council and its committees and invite her to the Annual Parish Meeting where she could meet all the parish councillors.

**518. Affordable Housing:** The Clerk reported that the planning application has been submitted and Hastoe has funding for the development. It is uncertain when the application will be considered by Lewes DC planning committee as they have several large applications to consider in March. Depending on local comments and the views of ESCC Highways it could be considered by officers under delegated powers. Cllr A

J MacGillivray reported that a statement giving the background to the development had been sent on behalf of the Parish Council.

A letter requesting consideration for one of the new homes had been received from a local resident, who is on the Lewes DC Housing List. It was agreed the Clerk should maintain a record of such letters and also advise the person to write direct to Hastoe. The key priority is to be on the Lewes DC Housing List

**519. Neighbourhood Watch:** Cllr Hepple reported he still only had two volunteers and it was agreed he would prepare another article in Barcombe News and the Parish Pump highlighting the need. The PCSO was due to send some relevant literature.

**520. Flooding and Emergency Planning:** Mr Kean Franks, Emergency Planning Manager for the East Sussex Division of Sussex Police has offered to meet with the parish council. The Clerk was asked to arrange a meeting with Cllrs MacGillivray and Lloyd.

Cllr J O Cornwell reported that the Barcombe Mills sandbag store was in place and had been utilised. Lewes DC still had to provide a key and sign for the sandbag store in garage number 3 in North Mongers Farm. He would chase Andy Frost.

The Clerk was asked to write to Mr Tim Austin, Officer in Charge of Barcombe Fire and Rescue Service, formally requesting the use by the Parish Council of a room at the Fire Station in the event of an emergency.

**521. Parish Action Plan:** The Clerk has received a Guide from AirS to help with the production of a Parish Plan. Cllr MacGillivray reported on continuing pressure to set local government strategy from the bottom up and these Plans were seen as an integral first step. It was agreed to refer to the next full Parish Council meeting. Cllr Arbenz suggested Plans from other local parishes of similar size, perhaps Hamsey or Plumpton, could be used as a model.

**522. ESCC – No cold calling zones:** The Clerk reported that 2 residents had expressed their support for such a Zone to be established. It was agreed not to pursue any further.

**523. ESCC - Rethink Rubbish:** The Clerk reported on a letter from ESCC concerning the Rethink Rubbish Bus which can be available for village events. It was passed to Cllr D Skan as it might be appropriate for the WI Memorial day in the summer

**524. Village of the Year competition:** After discussion and a review of the criteria for success it was agreed not to enter

**525. Tin Tabernacle:** Further complaints from local residents have been received and Cllr Arbenz showed a letter from Adrienne Thomas apologising for a recent noisy party. The clerk was asked to contact Gary Clark, the Lewes DC Licensing Officer, to see if the appropriate licenses for the various activities were in place. The clerk was also asked to write to District Councillor David Mitchell, who sits on the licensing committee, to see if could be of any assistance.

**526. Conduct of Local Authority Members consultation document:** Having reviewed this document, Cllr MacGillivray reported there was nothing for the Parish Council to do at this stage.

**527. Lewes District Council – Draft Sustainable Community Strategy:** The Clerk has received details and comments are due by 31<sup>st</sup> March 2008. Councillors can view the document at [www.lewes.gov.uk/council/12300.asp](http://www.lewes.gov.uk/council/12300.asp). Cllr J O Cornwell reported the paper was being considered at the Planning User Group. Cllr MacGillivray advised that he was working on the points affecting rural areas for RVRC and they and AirS were meeting to formulate their response. He will circulate a paper in advance of the next Parish Council meeting when the Parish council's response will be agreed.

**528. Correspondence:** Lewes DC has sent out new National and Local Regulations on the preparation and submission of planning applications. Comments are due by 2<sup>nd</sup> April 2008 and Cllr C M Arbenz will review on behalf of the Parish Council.

**529. Outstanding action points:** These were all covered on the agenda and the clerk will update the list.

**530. Close of meeting:** There being no further business to discuss the Chairman closed the meeting at 7.50 p.m.