

BARCOMBE PARISH COUNCIL

Minutes of a Meeting of the Finance and General Purposes committee held at the Sports Pavilion, Barcombe on Thursday 8th May 2008 at 8.20 p.m.

632. Present: Councillors R Hepple, A J MacGillivray, N C Lear and D J Lloyd.

633. Apologies for absence: Received from Cllr J C Cornwell

634. Confirmation and signature of Minutes of last meeting

The minutes of the meeting held on 6th March 2008 were approved by the Council at its meeting on 18th March 2008. The minutes of the meeting held on 22nd April will be approved at the next meeting of the Council

635. Declarations of interest:

636. Urgent business pursuant to Standing Order No.16:

(i) Barcombe Mills Society: Further to Transport and Highways minute 587(ii) it was agreed to establish arrangements for a representative from the Barcombe mills Society to attend on matters of interest on the lines of those set up for the Community School Governor.

(ii) Sports Council: It was agreed to allow the purchase a new strimmer for £365.00 that would be owned by the parish council and the first half year Sports Council grant would be reduced accordingly

(iii) Pavilion: Fees for the hire of the pavilion go to the Sports council, which then has to place them in reserves and they cannot then be used towards maintenance costs. Cllr Lloyd will research and produce a recommendation for change.

637. Allotments: It was agreed to parish council will fund the cost of fencing of approximately £400 which will be reimbursed by the tenants of the new nine plots. Rent paid by the allotment society will also be raised on a proportionate basis once the plots are operational.

638. Administration: The following accounts were approved for payment.

Chubb Fire Limited - £150.01 – annual service

Advance Screen Print - £56.40 – poster for Annual Parish Meeting

Insurance arrangements – the Clerk has the renewal notice from Zurich at a total price of £2,002.97; the Clerk has received a quote, via brokers Came and Co, from Norwich Union at £1540.38 for a 3 year deal (the premium will only rise slightly in years 2 and 3 reflecting property sums insured being index linked). Came and Co developed this scheme for Hampshire parish councils and subject to the Clerk receiving positive endorsement from the Hampshire ALC this new arrangement would be accepted

639. Year end accounts: These had been circulated in advance by the Clerk. They were still subject to internal audit and the Clerk is trying to arrange a meeting with Mr

Peck to pass over the papers. The accounts and Annual Return have to be approved by 31st July 2008 so will be formally considered at the July round of meetings. The Clerk reported that in 2009 the Annual Return would need to be approved by 30th June. This means the accounts for the year end 31st March 2009 will need to be prepared and audited by 30th April to fit the May cycle of meetings (the Clerk believes this is feasible); otherwise special FGP Committee and Parish Council meetings will be needed in June 2009.

640. Correspondence: There was no correspondence

641. Outstanding action points: the Clerk is still working on the various land issues

642. Close of meeting: There being no further business to discuss the Chairman closed the meeting at 8.40 p.m.